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Application for a Street Trading Consent
Local Government (Miscellaneous Provisions) Act 1982

All data contained in this form will be handled in accordance with the Data Protection Act 1998. Information about how Oxford City Council will handle this data can be found at www.ico.gov.uk and also on www.oxford.gov.uk.

Note: Please refer to the checklist attached before you send in your application form.

Full Name	TIMOTHY JAMES PHILIP CHAPPLE & MATTHEW JOHN BARLOW
Trading Name (if any)	GOUJON MONKEY
Home Address	
Postcode	
Telephone Numbers	Home: Mobile:
Email address	
Date of Birth	
Country of Birth	
Applicants National Insurance number	
Description of articles to be sold	FISH GOUJONS, CHICKEN GOUJONS, VEGETARIAN GOUJONS, FRIES, HOT & COLD DRINKS, SNACKS (EG. CRISPS & CHOCOLATE BARS)

If you intend to sell food & drink what is the address where the vehicle/trailer will be stored when not in use	
<p>Is this an existing site?</p> <p>If Yes please state site No.</p> <p>If the answer is No please provide a map in accordance with the checklist (see attached)</p>	<p>No</p> <p>Annex 1 – Map showing the proposed site and surrounding area Annex 2 & 3 – Photos of proposed site</p>
Proposed days and times of trading	<p>Days: Monday - Sunday</p> <p>Times: 11am – 7pm</p>
Vehicle registration number, make and model – if applicable	<p>Vehicle will be purchased on license being granted.</p> <p>The proposed vehicle (which will be purchased if a license is granted) is a Citroen H Van. Photographic examples of this type of vehicle are included in Annex 4 & 5.</p>
<p>Will you be the sole operator of the vehicle or stall?</p> <p>If the answer is No please complete an employee form for each member of staff (see attached)</p>	<p>No</p> <p>Expect to employ additional operator on license being granted (employee form to follow)</p>
Please read page 4, paragraphs 5.4 and 5.5 of the Street Trading Policy and describe how you are going to meet the following factors in boxes (a)-(h) below	
Public Safety	<p>(a)</p> <p>The proposed site is in a dead zone between a row of bollards on one side and two bollards marking the edge of a set of cycle racks on the other side. This section of the highway has no through flow of traffic and the unit will not cause any obstruction to either vehicles or pedestrians. The unit will be positioned so that there is sufficient space between it and the cycle racks for no obstruction to access to the cycle racks to be caused. The unit's rear serving hatch will face curb side for curb side service only.</p> <p>The unit will comply with current fire safety regulations and will be fitted with a serviceable fire blanket and foam extinguisher. Therefore, risk to the public from fire hazard will be controlled and minimised.</p> <p>The unit will be kept in a hygienic condition in accordance with recommended food hygiene standards and all operators will have completed the food hygiene training certificate level 2 or higher.</p> <p>In addition, a first aid kit will be present on the unit, all operators will hold an up to date basic first aid certificate and at least one working mobile phone will be accessible at all times.</p> <p>The MOT for the vehicle will be kept up to date and all mirrors and lights will be kept in working order so that the risk of danger when the vehicle is reversing into position (so that the rear serving hatch is facing the curb side) is minimised.</p>

Public Order	(b) We will not be undertaking any activities which represent any risk to public order.
The avoidance of public nuisance	(c) We will not be undertaking any activities which are likely to represent a risk of nuisance to the public from noise or misbehaviour. The appliances will be run from a modern low noise generator in order to minimise noise and there should be no other causes of noise from the unit.
Appearance of the stall or vehicle	(d) The proposed vehicle (which will be purchased if a license is granted) is a Citroen H Van. Photographic examples of this type of vehicle are included in Annex 4 & 5. The approximate dimensions of the vehicle are 4.26m long by 1.99m wide. The vehicle will be newly decorated externally, with the predominant colour being Oxford Blue, to present a clean and smart looking appearance which will complement the George Street surroundings.
Needs of the area	(e) The proposed site is a roadside location, outside number 14 Broad Street, in a dead zone between a row of bollards on one side and two bollards marking the edge of a set of cycle racks on the other side. A map of the proposed site and surrounding location, including the location of other catering outlets in the vicinity is enclosed (annex 1). Two photos of the proposed location are also enclosed (annexes 2 & 3). There are no other outlets in the vicinity which are offering a comparable type of food - gourmet fish/chicken goujons and fries. This outlet will therefore offer a unique and interesting alternative to the Oxford City Centre food market place.
Environmental Credentials	(f) There will be no additional impact on street surfaces and materials as the unit will be a fully functioning and road worthy vehicle. The power supply will be a modern low noise generator and will have no impact on the local environment. Where possible all ingredients will be sourced from local suppliers in order to minimise the carbon footprint. Where possible all packaging will be from recycling material and/or recyclable packaging. Food waste/other recycling options will be maximised to reduce the waste which has to be landfilled. Refuse originating from the operation of the unit will be disposed of by a licensed waste carrier and the site will be clear of refuse at the completion of trading.

	<p>No water or waste material will be discharged on to the highway or any adjacent property. The area in the vicinity of the stall/vehicle will be kept clear of all refuse at all times.</p> <p>A bin will be provided adjacent to the unit to contain waste created by customers.</p>
Food Traders	<p>(g) The applicant holds a current Level 2 Food Hygiene Certificate accredited by CHARTE INSTITUTE OF ENVIRONMENTAL HEALTH</p>
Highway	<p>(h) The unit will not cause any obstruction or danger to the highway as the proposed site is a current dead zone with no through flow of traffic or access requirements.</p> <p>Outside the operating times of 11am to 7pm the site will be clear of the vehicle so access can be gained for highway maintenance. Also, as the proposed unit is a road worth vehicle, it can be easily removed from the site during operating hours, if necessary, should emergency access be required at these times.</p>
<p>What is your Premises Licence reference number? Note: If you are providing hot food or drink between 23:00 and 05:00 this will apply.</p>	N/A
Do you agree to comply with the Street Trading policy?	Yes
Any additional information to add to this application form - please write here.	

DECLARATION

This authority is under a duty to protect the public funds it administers, and to this end may use the information you have provided on this form for the prevention and detection of fraud. It may also share this information with other bodies responsible for auditing or administering public funds for these purposes. For further information, see <http://www.oxford.gov.uk/websitetools/privacy.cfm>.

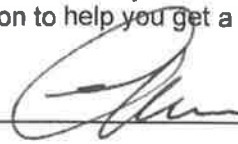
The data you provide will assist in preventing crime and ensuring public safety. When you sign this application you are consenting to the sharing of this data with other Government Agencies in their efforts to combat crime.

I am aware that if any person knowingly or recklessly makes a false statement or omits any material, particular in giving information on this form, that person shall be guilty of an offence.

This means that if you as the applicant or anyone else gives false information or leaves out any information to help you get a Street Trading Consent, you and/or they can be prosecuted in court.

*

Signed



(The declaration must be signed by the applicant)

Date: 24, 6, 2013.

M. Balow.

24/6/2013.

Annex 1

Google



- 1 - Proposed site
- 2 - The buttery
- 3 - Cafe Creme
- 4 - Moltons
- 5 - Street trading site (currently selling crepes)

Annex 2

Google

Address 51

Address is approximate



Google

Address **Broad Street**

Address is approximate









Certificate of Completion

TIMOTHY CHAPPLE

has completed the Level 2 elearning module for

Food Safety

Date: 6/2/2013

Centre: 61237



For information about CIEH qualifications, visit www.cieh.org
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